

PREPARING TO BE AN  
**ACCOUNTING  
PROFESSIONAL**

**# I M SKILLED  
# I M EXPERIENCED**



**Lets Chat : 9876355598**

Accounting Sikho is India's No. 1 Practical Accounting Training Provider with Stipend and 100 % Job Guarantee to make you Professional in Accounting, Finance and Taxation

**UNIT- MAGINY PRACTICAL SKILL EMPOWERMENT LLP**

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**Doing Buisness As Accounting Sikho**

**15 + Years  
Of Experience**

**Experienced  
Faculty Members  
including CA/CS**

**Regular Seminars  
and Grooming  
Sessions**

**Registered  
Employers Any  
Time Job Card**

**Satisfied  
Students**

**Training in  
Active  
Company**

**Training on  
Latest Accounting  
Software**

**In-house  
CRM, R&D and  
IT Team**

**Live  
Projects**

**Practical & Fun  
Learning using  
Latest Technology**

**Stipend  
Based  
Training**

**Periodic Campus  
Interviews &  
Job Fairs**



## DO YOU HAVE RIGHT SKILLS SET?

To Became An Accounting Professional



# BASIC INDUSTRIAL TRAINING

**SOFTWARE INCLUDED :**



Tally Prime

**TOPICS & No. OF LESSONS WE ARE COVERING IN THIS TRAINING**

## ACCOUNTING PROFESSIONAL

- Basic Computer Training
- Downloading And Configuration Of Softwares
- Telly Prime, Busy, Marg, Zoho

- Company Creation
- Group & Sub- Group
- Ledger & Party Creation
- Stock Item & Unit Creation

- Sale Entries
- Purchase Entries
- Receipt Entries
- Payment Entries

- Contra Entries
- Journal Entries
- Bank Statement
- Daily Expenses
- Salary Vouchers
- Fixed Asset Entries
- Credit Note
- Debit Note

- Bank Reconciliation
- GSTR-2B, GSTR-2A
- Reconciliation

**150+**  
**Practical Lessons**

# Advance Professional Training

TALLY | BUSY | EXCEL



**100%**

**Practical Training in Active Company**

Gst Related Practical Knowledge.	(No. of Lessons 100+)
Rate of Gst Rule & Applications (IGST+CGST+SGST)	(No. of Lessons 50+)
HSN CODE & Limits Applications	(No. of Lessons 20+)
E - Way Bill	(No. of Lessons 20+)
E - Invoicing	(No. of Lessons 30+)
GSTR-2A Downloading and Reconciliation	(No. of Lessons 10+)
GSTR - 2B Downloading & Reconciliation	(No. of Lessons 10+)
GSTR - 1 Data Preparation & Return Filing	(No. of Lessons 50+)
GSTR-3B Data Preparation & Return Filing	(No. of Lessons 50+)



TDS: Sections	(No. of Lessons 20+)
TDS: Limits	(No. of Lessons 20+)
TDS Rate of Deduction	(No. of Lessons 20+)
Sections Wise Depositing	(No. of Lessons 5+)

# Industrial Accounting Professional Training

TALLY | BUSY | MARG-ZOHO | ADVANCE EXCEL



**100%**

**Practical Training in Active Company**

Gst Related Practical Knowledge.	(No. of Lessons 100+)
Rate of Gst Rule & Applications (IGST+CGST+SGST)	(No. of Lessons 50+)
HSN CODE & Limits Applications	(No. of Lessons 20+)
E - Way Bill	(No. of Lessons 20+)
E - Invoicing	(No. of Lessons 30+)
GSTR-2A Downloading and Reconciliation	(No. of Lessons 10+)
GSTR - 2B Downloading & Reconciliation	(No. of Lessons 10+)
GSTR - 1 Data Preparation & Return Filing	(No. of Lessons 50+)
GSTR-3B Data Preparation & Return Filing	(No. of Lessons 50+)
GSTR-9 Data Preparation	(No. of Lessons 60+)



TDS: Sections	(No. of Lessons 20+)
TDS: Limits	(No. of Lessons 20+)
TDS Rate of Deduction	(No. of Lessons 20+)
Sections Wise Depositing	(No. of Lessons 5+)
Return Filing	(No. of Lessons 2+)

# Industrial Accounting Professional Training

TALLY | BUSY | MARG-ZOHO | ADVANCE EXCEL

**100%**

**Practical Training in Active Company**



Opening Balance Reco - Old B.S  
Final Accounting  
Trading Accounts  
Profit And Loss A/c Preparation  
GP Ratio & NP Ratio Management  
Balance Sheets Preparation

(No. of Lessons 100+)  
(No. of Lessons 70+)  
(No. of Lessons 70+)  
(No. of Lessons 100+)  
(No. of Lessons 5+)  
(No. of Lessons 2+)



**ITR OVERVIEW**

# Industrial Accounting Professional Training

TALLY | BUSY | MARG-ZOHO | ADVANCE EXCEL

**100%**

**Practical Training in Active Company**



**TCS: Sections**

**(No. of Lessons 10+)**

**TCS: Limits**

**(No. of Lessons 10+)**

**TCS Rate of Deduction**

**(No. of Lessons 10+)**

**Sections Wise Depositing**

**(No. of Lessons 5+)**

**Return Filing**

**(No. of Lessons 2+)**



**ESIC AND EPF - Accounting & Provisions**

**(No. of Lessons 15+)**

**Applicability**

**(No. of Lessons 10+)**

**Eligibility Criteria**

**(No. of Lessons 5+)**

**Statutory Contributions**

**(No. of Lessons 2+)**

**Registration**

**(No. of Lessons 2+)**

**Monthly Filings**

**(No. of Lessons 2+)**

**Payment Procedures**

**(No. of Lessons 2+)**

**Data Management**


**(No. of Lessons 10+)**


**Accounting Entries**

**(No. of Lessons 10+)**

# CERTIFICATE OF TRAINING

www.accountingsikho.com Maginy Accounts Gyan LLP  
Sis-B21, 2nd Floor Sector-13  
NAC Manimajra, Chandigarh





**Practical Training Certificate**

To Whom It May Concern,

This is to confirm that **Mr/Miss. Gourav** joined Practical Training Program in our company as a fresher. Over the past 12 month, he has gained valuable Training and has become a skilled **Accounting Professional**.

Enrolment No .....XXXXXXXXX Enrolment Date .....XXXXXXXXX

Training Course Name.....Industrial Accounting Professional

Covered Topic ...BOOK KEEPING, GST, TDS, TCS, PF, ESI, P & L A/C, TRADING A/C, BALANCE SHEET, AUDITING .etc

Total Duration .....12 Month.....

Completion Date .....

Trainer Sign.

Authorized Sign.


Regards

## GUARANTEE CARD

Valid all Over India

### JOB GUARANTEE CARD





CENTRE	:	Chandigarh
COURSE	:	Accounting Professional
NAME	:	GOURAV
ENROLLMENT NO	:	XXXXXXXXXX
ENROLLMENT DATE	:	14/02/2024
VALID UPTO	:	14/02/2026



www.accountingsikho.com | Phone No : 987635598



**MAGINY PRACTICAL SKILL EMPOWERMENT LLP**

**Contact us for more info..**

**9815529620 | 9876355598**

**Visit our Website: [accountingsikho.com](http://accountingsikho.com)**

*Thanks*